

# Weekly Calendar April 23-27, 2018

Some of my duties this week include:

- Supported bargaining team during two days of negotiations
- Prepared for and facilitated Executive Board meeting
- Represented member in meeting with site administration
- Continued preparation for Day of the Teacher and Retirement celebrations
- Supported teacher with special assignment for next year
- Made lunch visit at school site
- Attended the Open Forum at Fairview
- Held restructuring vote at Green Valley
- Met with Superintendent Corey on multiple issues
- Attended Open Forum at Armijo High School
- Met with Grievance Chair, Rob Martinez and Mike Minahen
- Supported displaced teachers with concerns over proper placement on list
- Supported teacher with Special Education concerns
- Met with Sheila McCabe on multiple issues
- Attended Governing Board meeting
- Met with CTA primary contact staff regarding multiple concerns
- Worked with Office manager on membership updates and other matter
- Monitored and responded to member phone calls and emails