

Weekly Calendar for March 5-9, 2018

Some of my duties this week include:

- Prepare and facilitate Representative Council
- Attend safety meeting at B. Gale Wilson
- Assisted Elections Chair
- Prepared materials for Special Education Task Force
- Met with Special Education Task Force
- Established FSUTA representation on Speech and Language Committee
- Worked with member on assignment issue for 2018-2019
- Met with Human Resources on timeline for posting of 2018-2019 vacancies
- Attended multiple non-reelect meetings in support of members
- Attended meeting in support of member with Human Resources
- Met with Assistant Superintendent of HR and Grievance Chair on multiple issues
- Met with Grievance Chair on displacement process
- Reviewed Collaborative Strategies paperwork and communicated with members
- Assisted site with implementation of new safety plan
- Lunch visit at Oakbrook
- Attended meeting with Assistant Superintendent of Ed Services, Director of Special Education, Director of Secondary Education, Grievance Chair, and site principal on safe work environment and grievance issues
- Met with district office personal on upcoming school safety events
- Attended and spoke at Governing Board meeting
- Met with Site Rep
- Met with CTA Primary Contact Staff regarding multiple issues
- Met with potential bargaining team member
- Researched and assisted member with leave questions
- Attended meeting at K I Jones regarding positions for 2018-2019
- Monitored and responded to member emails and phone calls