

Weekly Calendar ending 2/16/18

Some of my activities this week include:

- Assist member with leave option questions
- Reconcile district seniority list with data base
- Continued one-on-one membership drive
- Participated in webinar on CTA membership
- Met with district office staff regarding future of ELD programs/staffing
- Managed office bills and accounts
- Researched issues of student overages and prep time usage
- Attended Speech and Language Therapist meeting
- Attended Energy Conservation Guidelines meeting
- Worked with CTA primary contact staff on Restructuring and Bargaining
- Supported member with payroll/benefits issue
- Met with member regarding evaluation issues
- Lunch time visit at Fairview
- Attended Green Valley Restructuring planning committee meeting
- Planned and facilitated Special Executive Board meeting
- Attended meeting with restructuring committee chairs
- Spoke with community member regarding programs at K-8 schools
- Prepared information for Executive Board regarding Special Education Task Force
- Attended meeting the member and attorney at Human Resources
- Monitored and responded to member phone calls and emails